

CVC CIRCULARS Procurement of Works, Goods and Services - Guidelines on Tenders/Use of website

<i>S.No</i>	<i>Circular No.</i>	<i>Circular Date</i>	<i>Subject</i>
1	CON/IT/1/29	25.06.2014	File Tracking System (FTS)
2	CON/Vig./Sys.Im p/2014/577	28.05.2014	Instructions have been issued by CVO to all concerned regarding all ongoing and future
3	CON/EP/Engg. Policy Circular s/ Vol-IV	22.05.2014	Instructions have been issued by GGM (Engg.) regarding all the important daily events of Civil engineering work, especially pertaining to quality testing during construction should be recorded and reported.
4	CON/ACD/Survey MTD/12- 13	26.09.2014	Amendment has been issued by GGM(D&L)/ C.O. for incorporating the changes in Model Tender Document for Survey and Handling & Transportation.
5	CON/EP/MJT/R&M works/ T-VII/ 2013	18.08.2015	Instructions have been issued by Engineering Division to all concerned regarding Handing Over & Taking Over (HOTO) of worksite, issue of Agreement document and defect/deficiency noticed during the execution of work should be normally recorded in the Site Order Book.
6	CON/F&A/Misc/Guideline s/ 2013	22.09.2015	Instructions have been issued by Accounts Division to all concerned regarding tour approval for Regional Officers for travel outside their Regions.
7	CON/ Vig.-Co/ 104/ 2014/ AV/482	18 .01 .2016	Instructions have been issued by DPS to all Regional Heads regarding involvement of TMs in civil/electrical works at terminals.
8	CON/IT/2833	10.12.2015	Instructions have been issued by ED(MIS & CSR) to all Regional Heads regarding proper monitoring of working of CCTV Surveillance System installed at various terminals.
9	CON/ CO/ F& A/ Banking/ P.o ./ 2015-16	12.02.2016	Instructions have been issued by GGM(A/Cs) to all Department Heads at C.O. & Regional Heads regarding no bearer cheque/self cheque should be issued. Also manual cheques should not .be issued.

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10	---	15.03.2016	GGM (A&C)/ C.O. has issued instructions w.r.t. regular inspection mechanism of Accounts & Finance Officers of CONCOR with the objective of tightening the internal check machinery.
11	CON/CO/F&A/Banking/ Office Order/2015-16	11.03.2016	GGM(Fin. & Banking) has issued instructions to all Regional Heads that no handwritten cheques will be issued hereafter.
12	---	01.01 .2016	Instructions have been issued by GGM(Banking) to all Regional Heads regarding cheque/e-payment should be signed/authorized by two officials consisting of one accounts officer and one officer of any other Deptt. of CONCOR.
13	CON/ 2016/Fin . & Legal/ Custody of Vouchers/12	07.04.2016	Procedure order has been issued by ED(Finance & Legal) to all EDs/GGMs of C.o. in respect of safe custody of vouchers.
14	CON/HR/52/2/1049	04.05.2016	Joint Procedure Order has been issued by GGM(HR) to all concerned & Deptt. Heads in C.O. for Document Management System for establishment bills for C.o. in order to digitize the process of processing of establishment bills and ensuring proper check.
15	CON/ EP/ Engg. Circulars/ Vol-IV/2014	11.05.2016	Instructions have been issued by ED(Engg.) to all concerned regarding change of site.
16	CON/IT/2715	01.06.2016	Software changes have been done by MIS Deptt. in ETMS/DTMS live system, wherein system will prompt the prior information through message on nominated E-mail ID of Terminal/Region for taking necessary action on time like depositing postdated cheques in banks.
17	CON/EP/Model Tender Document/2014	06.02.2017	Instructions have been issued to all Project In-charges to insert a Clause in the tender document of works contracts that EMO exemption is not applicable for works contract
18	CON/ EP/ Engg. Policy Circulars/ Vol-V/2016-17	01.05.2017	System Improvements w.r.t. maintaining proper record of removal of rejected material from site.

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19	CON/IM/351/10/6851	21.09.2017	Proper monitoring of the process of auction of goods.
20	---	---	Technology based monitoring of shifting of containers for examination at ICD/ TKD.
21	---	---	Central Pre Deposit Account (CPDA) in DTMS for all terminals on PAN India basis.
22	CON/Vig/VAW-2017/930	06.11.2017	Terminal Safety Manual.
23	CON/EP/Vigilance/2017	08.12.2017	Instructions have been issued for taking suitable utmost care, prudent approach & diligence while making entries of activities and their corresponding weightage in Hindrance Register
24	CON/IM/232/16	03.01.2018	Review of procedure for auction/disposal of uncleared/unclaimed consignments at CONCOR terminals.
25	CON/EP/DACC/MIAL/T-1/ R-1/Mumbai/Vig./2014	17.05.2017	System improvement reiterating the guidelines to prepare the cost estimates for AMC for repair & maintenance of Region/Terminal.
26	CON/EP/KHD/ 2050/M-10/ T-IV/2013 (R I)(Vig.)/2016	16.03.2018	System improvement for ongoing/future works of Dry Lean Concrete (DLC} as per MORTH specification.
27	CON/EP/Varnama/ Admn. Bldg-WH/T-VI/ 2016	19.03.2018	Engineering Division has issued instructions to ensure that concrete cubes are filled up in the presence of nominated Site Engineer of PMC.
28	CON/ Vig.-M isc./ 66/ 2015/ AV/ Pt.1/ 9 95	08.12.2017	Offline Waiver Module.
29	CON/EP/Vallarpadam/Vig ./ Reply/2018	29.05.2018	System improvement of material testing for ongoing/future works as per QAP/contract